

# Minutes

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## MacGregor State School Council

<b>Date / Time</b>	Meeting opened 6.30pm Wednesday 14 March, 2018		
<b>Location</b>	MacGregor State School Staffroom		
<b>Attendees</b>	Phil Savill, Sarah Scott, Gary Davey, Craig Blanch, Marie Stenning, Alpesh Maulde, Dean Grady, Jo Dodd, Desley Andresco, Kerri Wright		
<b>Apologies</b>	Anthony Lam, Liam Exelby		
<b>School Council Secretary</b>	Desley Andresco		
<b>Chair</b>	Craig Blanch		
<b>Agenda Item</b>	<b>Discussion/Outcomes</b>	<b>Action Officer</b>	<b>Due Date</b>
<b>1. Welcome and Agenda items</b>	<p>Craig / Phil welcomed all members and summarised items for discussion.</p> <p>Welcome Jo Dodd as our new P &amp; C President</p> <p>Welcome Fiona Li (Parent of Alex Ma 5E)</p> <p>Welcome Phil to School Council</p> <p>Thank you to Jo Grice existing SC member who was a foundation member</p> <p>Anthony thanked Kerri for the refreshments provided.</p>	Craig Blanch	Done
<b>2. Guests</b>	NIL		
<b>3. Endorse previous meeting minutes (Meeting – 8/11/17)</b>	<p>(Emailed to all previous members March 2018) Anthony summarised for all members.</p> <p>All members have received an e-copy. Minutes moved</p> <p><b>140318-03 Endorse previous meeting minutes</b></p> <p><b>Moved: Alpesh Maulde</b> <b>Seconded: Craig Blanch</b> <b>Carried: Craig Blanch</b></p>	Craig Blanch	Done

<b>4. Progress on action items from previous meeting/s</b>	All items actioned  Update on School Council email group  Add Jo Dodd to email group	Craig Blanch	
<b>5. Principal Report – Progress update (Review &amp; Budget)</b>	See attachment  Phil spoke about the report that was emailed out last week  Gary updated on Staffing <ul style="list-style-type: none"><li>• Stephen absent til the end of Term 2, Phil confirmed as Acting Principal til end of Term 2</li><li>• Diana broke her arm and Jane Wellway will be replacing her for next six weeks</li><li>• Phil will advise parents in newsletter</li><li>• Phil spoke about priorities for 2018</li><li>• ‘Reading and its relationship to quality writing’</li><li>• Phil spoke with HOC T&amp;L who highlighted some further alignment required in reading to strengthen this across year levels</li><li>• Review of 2017 Staff Opinion survey data discussed with Teachers and Teacher Aides, identified school culture needs some work.</li><li>• How do we recognise and celebrate the achievements of our staff?</li><li>• Curriculum, Teaching &amp; Learning is the main aim of the work we do here at MacGregor, continued work around develop staff capability. Strengthening the alignment of curriculum so that there is the same approach across all year levels.</li><li>• Teaching Teams – leadership teams doing classroom visits, seeing the great work they are doing and working with staff.</li><li>• School/Community partnerships – sponsorship could be something that we look at to get some deals happening within the school</li><li>• Enrolments 1326 students as at last Friday</li><li>• Phil will present this at the next P&amp;C Meeting</li><li>• Kerri and Phil reviewing the school facilities</li><li>• Audit improvement actions – Phil and Kerri tracking</li><li>• School Financial Snapshot shared with Councillors</li></ul>	Phil Savill  Gary Davey	

<p><b>6. Approval of Key Strategic documents</b></p>	<p>See attachment</p>	<p>Phil Savill</p>	
<p><b>7. Draft Annual Implementation Plan (AIP)</b></p>	<ul style="list-style-type: none"> <li>- Documents attached</li> <li>- Adjustments have been made on AIP percentages and resent</li> <li>- Phil briefed the SC with key priorities of 2018</li> <li>- Gary met with the STEM team to work on digital tech / innovation.</li> <li>- STEM is in the process of review and revised from 2017</li> <li>- Staff morale to improve with imputations in place</li> <li>- Weekly avatar is going out to teachers</li> <li>- We are working with our teachers on how to work collaboratively.</li> <li>- Grant money coming through</li> <li>- Gary is in the process of setting up an innovation lounge is designed for parents to build a relationship with our parent community</li> <li>- SC meetings are not designed to be held once every 3 months. It's a continuous which entails more ongoing engagement within the community.</li> </ul> <p><b>140318-07 Subject to the amendment of the EIA</b></p> <p><b>Moved: Craig Blanch</b>  <b>Seconded: Alpesh Maulde</b>  <b>Carried: Craig Blanch</b></p>	<p>Phil Savill</p>	
<p><b>8. Draft Budget</b></p>	<ul style="list-style-type: none"> <li>- See attachment</li> <li>- Finance officer is happy with the school budget</li> </ul>	<p>Phil Savill</p>	

	<ul style="list-style-type: none"> <li>- The budget supports classroom resources</li> </ul>		
<b>9. Draft Budget I4S</b>	<ul style="list-style-type: none"> <li>- Waiting for SC to endorse documents before submitting</li> <li>- Resend document to SC members once endorsed then to R/Office</li> <li>- Trying to align funds of \$678K with our school target priorities</li> <li>- Many of our staff are involved with Auslan due to the number of hearing impaired students at the school</li> </ul> <p><b>140318-09 Draft Budget I4S</b></p> <p><b>Moved: Alpesh Maulde</b>  <b>Seconded: Craig Blanch</b>  <b>Carried: Craig Blanch</b></p>	Phil Savill	
<b>11. Facilities Plan 2017 - 2020</b>	<ul style="list-style-type: none"> <li>- More in depth conversation at the next SC meeting</li> <li>- Stop, Drop and Go to be added to the plan</li> <li>- Inappropriate facility teaching spaces available to be able to supply and store musical instruments in the Performing Arts area</li> <li>- Sports and Visual Arts are in the same position</li> <li>- SC is encouraged to look at the appearance of our school grounds for improvements for our students</li> </ul>	Phil Savill	
<b>12. School Council Elections for 3 year term members</b>	<ul style="list-style-type: none"> <li>- Craig Blanch and Fiona Li will not be stand for election as their children will be graduating</li> <li>- The SC member were initially staggered in</li> <li>- Elections after 2<sup>nd</sup> meeting of 2018</li> </ul>	Phil Savill	
<b>13. P &amp; C Update</b>	<ul style="list-style-type: none"> <li>- See attachment</li> </ul>	Jo Dodd	

	<ul style="list-style-type: none"> <li>-</li> <li>- Jo updated SC members</li> <li>- Gemma from MOSHC has handed in her resignation</li> <li>- Mayfest tickets will be distributed next week</li> </ul>		
<b>14. Other Business</b>	<ul style="list-style-type: none"> <li>- Information on EMP (Enrolment Management Plan)</li> <li>- Community engagement</li> <li>- SC elections to confirm vacant positions</li> <li>- Facilities plan</li> </ul>	SC Members	
<b>15. Next Meeting</b>	Wednesday 30 May 2018	All	
<b>16. Next Meeting Agenda Items</b>	2018 6:30pm MSS staff room		
<b>17. Wrap up and close</b>	Meeting closed at 8.02pm		