

MacGregor State School Council

Date / Time	Meeting opened 6.30pm Wednesday 27 February, 2019		
Location	MacGregor State School Staffroom		
Attendees	Stephen O’Kane, Susan Furze, Emma Piggot, Renu Gill, Liam Exelby, Alpesh Maide, Eleni Birbilis, Mandy Clarke, Jo Dodd, Yi Sui		
Apologies	Gary Davey,		
School Council Secretary	Renu Gill		
Chair	Susan Furze		
Agenda Item	Discussion/Outcomes	Action Officer	Due Date
1. Welcome and Agenda items	Susan welcomed all members and summarised items for discussion.	Susan	Done
2. Guests	NIL		
3. Endorse previous meeting minutes (Meeting – 21/11/18)	(Emailed to all previous members November 2018) Susan summarised for all members. All members have received an e-copy. Minutes moved 211118-03 Endorse previous meeting minutes Moved: Susan Furze Seconded: Liam Exelby Carried: Stephen O’Kane	All	Done
4. Progress on action items from previous meeting/s	SC Training – to be run by QCPCA. 1 day training on a Saturday. All members to forward Stephen unsuitable dates for term 1 by end of week for date to be organised. Dates for Years Meetings: Term 2 - 22 nd May Term 3 - 28 th August	Stephen O’Kane	

	<p>Term 4 - 16th October</p> <p>Previous School Council Secretary employed for ADO hours.</p> <p>Process for minutes and agenda: Susan to put together agenda and circulate to members minimum 3 wks in advance of next meeting. Renu to forward minutes to Stephen and Desley (1wk timeframe). 2 wks to disseminate to members. Stephen to upload on website within 3 weeks.</p> <p>Susan congratulated Stephen and staff keeping students safe with safety issues of Drop and Go Zone works.</p>	<p>Renu</p> <p>Susan</p> <p>Stephen</p>	
<p>5-8 Principal's Report – Progress update</p>	<p>Day 8 figures -1333 students. Slightly lower than end of last year.</p> <p>Focus areas 2019</p> <p>Reading and well-being focus areas of 2019 Improvement Agenda. Continue focus on implementation of Australian Curriculum, early year's education, inclusion and technology.</p> <p>Annual Implementation Plan 2019</p> <p>I4S – targets areas same as previous years. Stephen explained reading improvement measured by BM in lower school, F&P upper school, with Literacy Continuum used to plot student's progress. Aligns with Improvement Agenda.</p> <p>Breakdown of how figures determined discussed. Instructional coaching budget specific to reading focus. Query raised as to how cost effective if not utilised by all staff. Feedback from other schools – effective and utilised. Teacher aide hours funding on top of existing TA time. School has seen a reduction in no of 'faces' at school – due to TA's maximising hours under their union's EB arrangement.</p> <p>Agreed needs to be clearly communicated to staff.</p>	<p>Stephen O'Kane</p>	

	<p>Safety Issues Drop and Go Zone on schedule to be ready by Easter. Staff to receive car stickers for staff carpark – a number of parents dropping kids off at MOSHC and leaving cars in staff carpark.</p>		
<p>9. Update on team building facilitated by Steve Francis</p>	<p>Steve Francis had first session with staff addressing staff morale, arising from School Opinion Survey. Positive feedback but direction of program needs to be shared with staff. Stephen to action. Teacher aides unclear as to whether session open to them. Communication to be centralised – to ensure all communication is clear and goes to all staff.</p> <p>Parents unaware of who is on leadership team. Roles and Responsibilities also not updated on website since 2015. Stephen reported are updated, to be shared with staff at next staff meeting and uploaded.</p> <p>Query re: who updates My School website? Department responsibility but needs updating. Stephen to address.</p>	<p>Stephen O’Kane</p> <p>Stephen O’Kane</p>	
<p>10. Update on School Council parent member representative</p>	<p>2 new nominations received to date. Votes to take place during school office hours 8am – 4 pm. New member elected for next meeting. Stephen to thank Desley for her work in organising.</p>	<p>Stephen O’Kane</p>	
<p>11. Overview of the history the school strategic Plan 2017 - 2020</p>	<p>Not discussed</p>		
<p>12. P & C Update</p>	<p>Joe updated SC members. Key items:</p> <p>Staffing changes in Tuckshop. Angie and new staff member to attend Food Safety Supervisor Course.</p> <p>Uniform Shop - 90% of pre-prep parents ordered supplies online. Large number of parents still purchasing one day before, or first day of, school.</p> <p>MOSHC – looking to increase intake from 200 – 270 by Semester 2. In discussions for new building within MOSHC space.</p> <p>Fund raising – figures very slightly below goal.</p>		

	<p>Donations to school – towards new tuckshop, aircon, oval upgrade, a/c maintenance and chaplaincy program.</p> <p>Applauded and thanked for continuous efforts and support.</p>		
13. Community and Parent Engagement	'School Community and Engagement' workshop on 20/03. Stephen and Susan to attend. 2 further spaces available. Members to notify Stephen if would like to attend.	ALL	
14. Developing a 3 Year plan for the school council.	Susan proposed move to next meeting and pull apart 1 agenda item at a time. Next meeting to look at 1 page of Strategic Plan.	ALL	
15. Next Meeting	22 nd May 2019 6:30 pm MSS staff room		
16. Next Meeting Agenda Items	<p>Minutes queried from previous years. 3 meetings in 2018. Minutes uploaded. 2 sets of minutes are missing from 2017 (Terms 3 & 4).</p> <p>Stephen to look into.</p>	STEPHEN O'KANE	
17. Wrap up and close	Meeting closed at 8:40 pm	SUSAN FURZE	