

Minutes

clever • skilled • creative

MacGregor State School Council

Date / Time	Meeting opened 6.30pm Wednesday 28 th August 2019		
Location	MacGregor State School Conference Room K Block		
Attendees	Susan Furze, Gary Davey, Alpesh Maide, Liam Exelby, Eleni Birbilis, Emma Piggot, Renu Gill, Mandy Clark, Lee Gerchow, Yi Sui, Kathy Keynes (P&C VP)		
Apologies	Jing Mia, Jo Dodd		
School Council Secretary	Renu Gill		
Chair	Susan Furze		
Agenda Item	Discussion/Outcomes	Action Officer	Due Date
1. Welcome and Agenda items	Susan welcomed all members and summarised main items for discussion.		
2. Guests	Susan passed on apologies. Welcomed Kathy as Vice President for P & C.		
3. Confirmation of minutes	<p>220519-03 Endorse previous meeting minutes</p> <p>All members have received an e-copy of previous minutes. Minutes moved</p> <p>Moved: Liam Exelby Seconded: Alpesh Maide Carried: Susan Furze</p> <p>Susan followed up from 'Promoting School by Design' workshop attended by some members of School Council. Great key learnings around improving image of school on website, newsletter, social media. Unfortunately, funding for representative to advise School further no longer available. Will look out for future workshops.</p>		

<p>4. Principal's Report</p>	<p>Susan thanked Lee for e-copy circulated to all members prior to meeting. Concern around logistics of additional class in 2020. Lee has raised with Facilities and situation being monitored. .Options include:</p> <ul style="list-style-type: none"> • Sourcing a demountable building • Utilising space at MOSHC • Utilising space at K Block. <p>Alpesh questioned impact of extra class throughout future years. New development in area will see increased demand in enrolment figures. Currently 86.6% MSS students in catchment.</p> <p>Quotes to replace heating system of indoor pool – Susan to investigate grant application through P & C to donate back to school.</p> <p>Steve Francis Update – brief now clarified. Last session focused on Strength Finder. Positively received by staff. Teachers on School Council also attended School Improvement training with other Principals. Positive feedback received in terms of building collegiality.</p> <p>Desley's role – increased role to manage communications, organise major events (Canberra, musical). To be asked if would step back into role of School Council secretary for minutes and their circulation.</p>	<p>Susan</p> <p>Lee</p>	
<p>5. P & C Update</p>	<p>Susan congratulated P & C for successful Father's Day Stall at School. Kathy updated SC members. Key items:</p> <ul style="list-style-type: none"> • New Treasurer appointed. With new appointment audit will be conducted soon • New bookkeeper to be sought • Uniform options in final stages and should be ready for new prep-enrolments • MOSHC considering having an open day • Awaiting final plans for new development • Net profit from Mayfest - \$52,000 • Working group set up for Mayfest 2020. First meeting next week • Discussions in place re: a P & C webpage <p>Events coming up:</p> <ul style="list-style-type: none"> • Fun Run – take up of Colour Run has been low. Concern around process being online and lengthy wording of leaflet. Letter to be translated into Mandarin promoting Colour Run and advising donations can be made in person at the office. 	<p>Gary</p>	

	can be made online and money can be placed in envelope then placed in the box at the office after		
6. School Council elections	<p>Nominations open for 2 staff positions and 2 parent positions. Susan thanked Liam, Gary, Eleni and Jing for their roles and encouraged to renominate.</p> <p>P&C feedback – questioned whether window to vote could be extended to after school hours?</p> <p>Proposal for 2020 – have September vote open on same night as Parent Teacher Interviews. To confirm with Desley as returning officer for upcoming elections.</p> <p>Reference made to School Opinion Survey to assist qualities sought from new Principal. Areas highlighted in SOS supported by feedback provided from all members.</p>	Lee	
7. Research on other School Councils	<p>Research by Susan and Lee of School Councils run by MSHS and Gumdale appreciated by all members. Susan thanked Liam for 'Teacher in Focus' suggestion.</p>		
8. Council Priorities	<p>Lee to identify priorities for 2020 from Leadership team which will assist School Council to target priorities for working group. Members agreed our priorities need to be aligned with school priorities. Next School Council on October 16th after elections, will have all members confirmed for working groups to be established.</p>	Lee	
9. P & C attendance roster, Facebook, Council Badges	<p>Roster circulated for School Council members to attend future P & C meeting and to provide update.</p> <p>Photo of School Council meeting uploaded on Facebook to extend Council's public image. (See attached)</p>	All	
10. Key Learnings	<p>'What makes Great Boards Great' article. Key points:</p> <ul style="list-style-type: none"> • Reports to be forwarded to members before meeting • Align to strategic areas of school priorities • Council a safe space where can dissent • Cohesive group 	Susan Furze	

11. Website Photos	Photos of all council members to be on school website before next week. Gary to upload staff pics	GARY	
12. Action Items	<ul style="list-style-type: none"> • Website photos to be forwarded to Susan • Susan to investigate possible grants • Desley to be approached re: attending meetings • Proposal for evening voting for School Council election – confirm with Desley • School Priorities 	ALL SUSAN LEE LEE	
13. Next meeting	16 October 2019 Agenda Items: Welcome new members Naplan Establish working groups		
14. Meeting evaluation form	Completed by Council members. Returned to Susan.		
15. Wrap up and close	Meeting closed at 8:50pm		